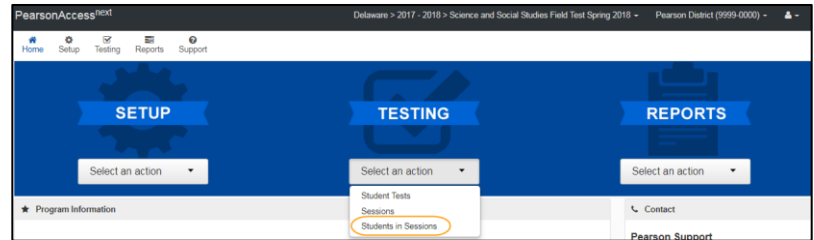


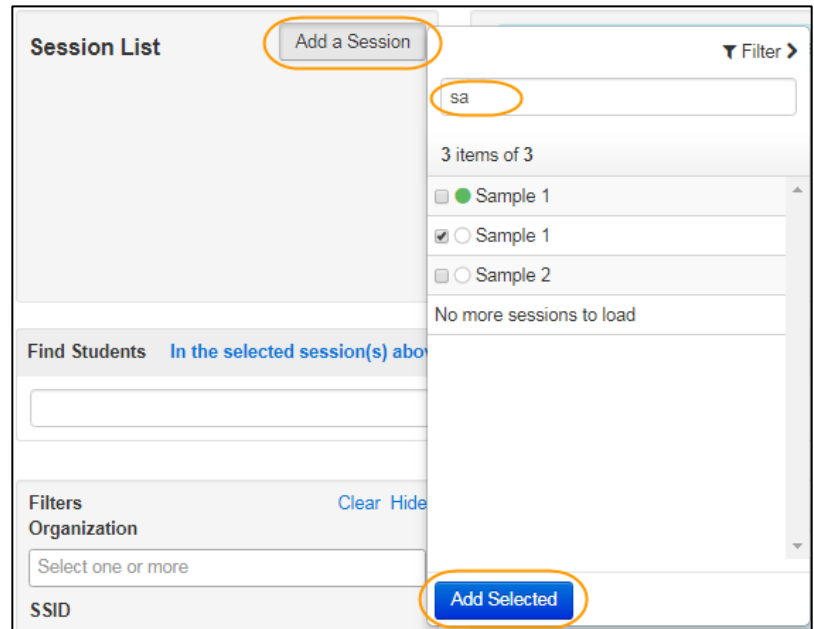
Prepare a Test Session in PearsonAccess Next

Students must be added to the test session before the test session can be prepared. Test sessions can be prepared at any point after this. Test sessions will not automatically stop, time out, or expire.

- From the Home page, under **Testing**, select **Students in Sessions**.

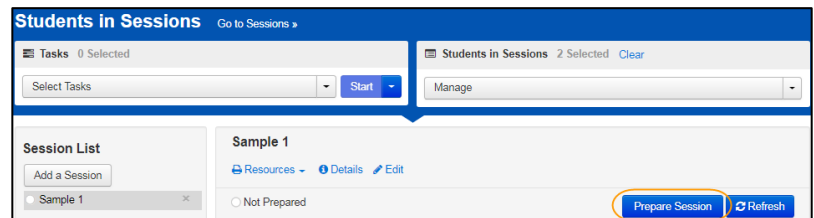


- In the **Session List**, select **Add a Session**. In the Session field name, begin entering the name of the test session. Select the checkbox next to the test session(s), and select **Add Selected**. If you are preparing multiple test sessions, add at least two sessions to the session list.

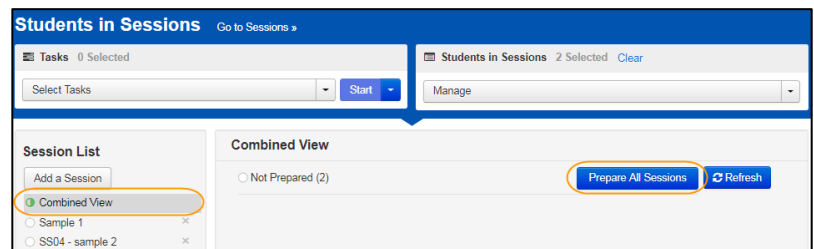


- Prepare the test session.

- To prepare a single test session, select **Prepare Session**.

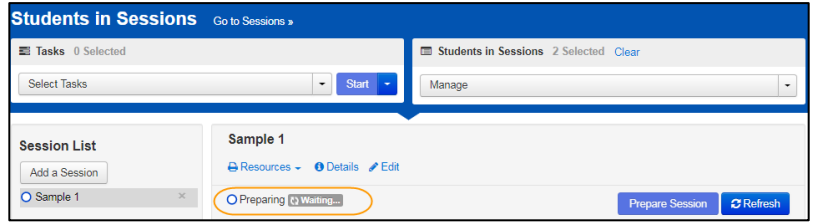


- To prepare multiple test sessions, select **Combined View** from the top of the Session List. Select **Prepare All Sessions**.

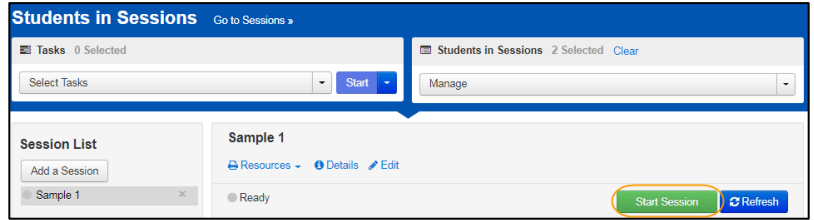


The test session status will change from Not Prepared to Preparing. Note: While the session is preparing, the white circle will have a blue outline. Refresh, as needed.

Once the test session has been prepared, Prepare Session will change to Start Session, the status will change to Ready, and the white circle next to the session status will turn gray.



The screenshot shows the 'Students in Sessions' interface. At the top, there are two tabs: 'Tasks' (0 Selected) and 'Students in Sessions' (2 Selected). Below the tabs, there are two dropdown menus: 'Select Tasks' and 'Start'. The main content area is divided into two sections: 'Session List' and 'Sample 1'. In the 'Session List', there is a button 'Add a Session' and a session entry 'Sample 1'. In the 'Sample 1' section, there are buttons for 'Resources', 'Details', and 'Edit'. The status of the session is 'Preparing' with a white circle and a blue outline. There are also buttons for 'Prepare Session' and 'Refresh'.



The screenshot shows the 'Students in Sessions' interface. At the top, there are two tabs: 'Tasks' (0 Selected) and 'Students in Sessions' (2 Selected). Below the tabs, there are two dropdown menus: 'Select Tasks' and 'Start'. The main content area is divided into two sections: 'Session List' and 'Sample 1'. In the 'Session List', there is a button 'Add a Session' and a session entry 'Sample 1'. In the 'Sample 1' section, there are buttons for 'Resources', 'Details', and 'Edit'. The status of the session is 'Ready' with a gray circle. There are also buttons for 'Start Session' and 'Refresh'.